

MT203 Unit 2 Assignment Grading Rubric Criteria:	Percent Possible: 100%	Points Possible: 60	Points Earned
In a business memo to the HR Director: <ul style="list-style-type: none"> • Describes the problems with the company's hiring practices and the laws that have been violated. 		24	
<ul style="list-style-type: none"> • Explains how the firm can increase employee diversity by changing the hiring practices. 		24	
Subtotal:	80%	48	
Submits a minimum of 250–500 words in a business memo format with correct spelling and grammar.		12	
Total Score:	100%	Total Points Possible: 60	Total Points Earned: