| **Unit 8 Assignment Grading Rubric**  **Criteria:** | **Percent possible** | **Points possible** | **Points earned** |
| --- | --- | --- | --- |
|  | **100%** | **60** |  |
| Response to the scenario provides complete information demonstrating analysis and critical thinking: | 80% |  |  |
| * Analyzes the problems at the scenario company. |  | 10 |  |
| * Describes the leadership style demonstrated by the manager. |  | 8 |  |
| * Describes the steps in the communication process that were not addressed or completed and how they were not completed or addressed. |  | 10 |  |
| * Explains the aspects of the leadership process that were neglected by the manager. |  | 8 |  |
| * Examines and explains how the manager could have used the communication and leadership process to (1) build a better relationship with the employees in his department and (2) make employees more effective on the job. |  | 12 |  |
| **Subtotal:** |  | 48 |  |
| Provides a minimum 2–3 page [expository essay](https://kapextmediassl-a.akamaihd.net/business/MT302/mt302_1803b/expository_essay.pdf) with an additional title and references page in APA format and citation style |  | 12 |  |
| **Subtotal:** | **20%** |  |  |
| **Total Assignment Score:** | **100%** | **Total points possible: 60** |  |