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|    **Teamwork- Rules of the Road**   1. **Attack the problem and not the person.**
2. **When negotiating with team members, provide options rather than ultimatums.**
3. **Make sure to use Kaplan Netiquette, as seen in your Syllabus, when working in teams.**
4. **Refer to your Team’s Charter to resolve conflict.**

**Team Agreement** **Date:****Team # and Members:****Team goal:** **Each team members optimal strength/contribution:****Assigned Tasks (based on deliverables):** **Timeline:** **Team Meeting Times:****Process for Resolving Conflict:**  |