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| **Teamwork- Rules of the Road**     1. **Attack the problem and not the person.** 2. **When negotiating with team members, provide options rather than ultimatums.** 3. **Make sure to use Kaplan Netiquette, as seen in your Syllabus, when working in teams.** 4. **Refer to your Team’s Charter to resolve conflict.**   **Team Agreement**  **Date:**  **Team # and Members:**  **Team goal:**  **Each team members optimal strength/contribution:**  **Assigned Tasks (based on deliverables):**  **Timeline:**  **Team Meeting Times:**  **Process for Resolving Conflict:** |