**Unit 9 Assignment Portfolio Template**

In this assignment, you will focus on the different aspects of professionalism you have learned about in the course. Fill out the template below with the requested information. Be sure to pay special attention to critical thinking and also focus on writing clarity and content as well as length requirements. This assignment must be supported with outside source material. See the directions for further information about this area. The Reference page is at the end of the Portfolio template.

Answer each question with fully developed paragraphs. Click on the box to the right of each question. The box will expand if more room is needed when writing.

**Introduction**

(2–3 paragraphs)

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| **Explain who you are and your chosen professional field.** |
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| **Include an overview of how you perceive yourself professionally.** |
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**Lifelong professionalism and how you will maintain your image**

(2–3 paragraphs)

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| **Include an overview of how will you focus on continuing to maintain your professional image in the future of the career you have chosen to pursue.** |
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**Short-term goals**

(2 paragraphs per goal)

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| **Write 2–3 short-term goals written as a SMART Statement, a plan to meet your goal, and your rationale.** |
| Goal Statement 1:  Plan:  Rationale: |
| Goal Statement 2:  Plan:  Rationale: |
| Goal Statement 3:  Plan:  Rationale: |

**Long-term goals**

(2 paragraphs per goal)

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| **Write 2–3 long-term goals written as a SMART Statement, a plan to meet your goal, and your rationale.** |
| Goal Statement 1:  Plan:  Rationale: |
| Goal Statement 2:  Plan:  Rationale: |
| Goal Statement 3:  Plan:  Rationale: |

**Education Plan**

(minimum 3 paragraphs)

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| **Identify at least 3 ways that you can maintain your knowledge throughout your career. Explain why each way would be important to your career.** |
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**Budgeting Plan**

(minimum 3 paragraphs)

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| **Provide an explanation of the Budget Plan which covers future education and career marketability needs.** |
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References

***{On this page, you should include the sources in APA format that you used to support your work above. In addition to the at least 3 sources shared here on this page, you must have a corresponding in-text citation for each source in the body of the portfolio where you used the information. NOTE: Be sure to remove the information shared here in the brackets before uploading to the dropbox.}***