

## **Purdue Alumni Association Course Registration and Login Information**

### **Use your Existing Account to Register for a Course**

If you have previously registered for a PAA course, you can **Log In** from the main page.

1. Start Google Chrome. ([Download Chrome here](#))
2. In the browser type: <https://alumniu.purdueglobal.edu>
3. Click on **Log In**.
  - a. If you forgot your password, click **Forgot Your Password?** and follow the directions to reset your password.
  - b. If you forgot your username, email [Support@purdueglobal.edu](mailto:Support@purdueglobal.edu) and your username will be emailed to you.



### **Create a New Account to Register for a Course**

If you have never registered for a PAA course, use the following instructions to create a username and password, and then you can register for a course:

1. Start Google Chrome. ([Download Chrome here](#))
2. In the browser type: <https://alumniu.purdueglobal.edu>
3. Click on **Register**, complete the form, and click **Submit**. You will be asked to create a user name and password (minimum of 8 characters) and verify your email before continuing. Please record your user name and password as you will need them in step 4.



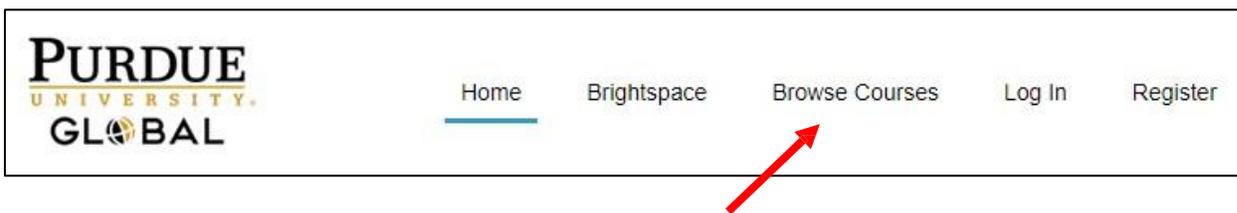
4. You will receive an email to confirm your registration. Click on “**validate your email address here**”. Please check your Spam folder. **This step is required before you can enroll and login.**

You have just registered an account with us, and the final step is to validate your email address.

Please [validate your email address here](#) in order to confirm your account registration.



5. After you click the link in the previous step, you will be taken to a registration confirmation page. Click the “Log in” link. Once you have logged in using your user name and password, click **Browse Courses** at the top right of your screen.



6. Locate the course you wish to register for course and click it.

**PURDUE** UNIVERSITY GLOBAL

Home Brightspace Browse Courses Log In Register

**Browse Courses**

Search [ ] Q

Sort by [ Title ]

Listing Type [ All ]

Instruction Format [ All ]

Categories  All  Baseball

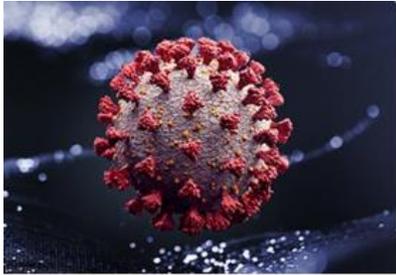
Reset

**COVID-19 Contact Tracing**  
Start: 05/21/2020 | End: 012/31/2020 Welcome to COVID-19 Contact Tracing. Contact tracing is critical to public health safety, mandating the need for a large, well-trained contact tracer workforce to slow and stop the COVID-19 transmission.  
5/21/2020 - 12/31/2020

**Living in a Social Media World**  
Start: 05/04/2020 | End: 05/31/2020 Welcome to Living in a Social Media World. Social Media has been in existence for nearly two decades. It has transformed communication, dating, and business practices. Regardless of your motivation, social media can help you accomplish your goals.  
5/1/2020 - 5/31/2020

**Take Me Out to the Ball Game: 150 Years**  
Start: 03/31/2020 | End: 10/31/2020 Welcome to Take Me Out to the Ball Game: 150 Years. Since 2019 is both the sesquicentennial celebration of Purdue University and of professional baseball, the Alumni Association saw an opportunity to tie these American institutions together.  
3/25/2020 - 10/31/2020

7. Check the “I agree to the Terms of Service and Privacy Policy” checkbox, and click **Enroll**.



**Enroll**

I agree to the Terms of Service and Privacy Policy ([Read](#))

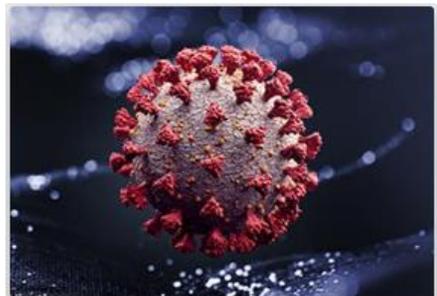
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Format: Self-paced

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Start Date: 5/21/2020  
End Date: 12/31/2020  
Enrollment opens: 5/20/2020  
Enrollment closes: 12/31/2020

8. Finally, click **Launch Course**.



**Launch Course**

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Format: Self-paced

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Start Date: 5/20/2020  
End Date: 12/31/2020  
Enrollment opens: 5/20/2020  
Enrollment closes: 12/31/2020

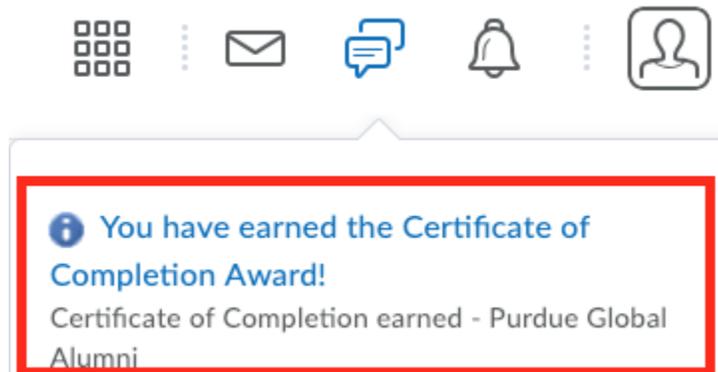
## Certificate of Completion

Once you have completed all required course activities, including all quizzes and surveys, a certificate of completion will be generated.

1. To access the certificate, look for a notification in the messages menu in the upper-right corner of your screen and click.

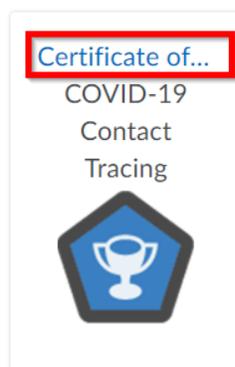


2. A drop-down menu will appear. Search for your certificate in this menu (it should be near the top) and click on the **blue text**, "You have earned the Certificate of Completion Award!"



3. Once you have clicked the text, a certificate window will launch. Click the **blue "Certificate of . . ."** text.

### Certificates



4. A new window will launch. Click the “**Generate Certificate**” button.



**Certificate of Completion**

Thank you for completing this course!

Course Name: COVID-19 Contact Tracing

Expiry Date: Never

Issue Date:

Wednesday, May 20, 2020 2:08 PM

Issuer: Purdue University Global

Evidence:

Final grade: released and receives greater than or equal to 80 % and Completes 1 attempt(s) on the survey: End of Course Survey

[Close](#) [Generate Certificate](#)

5. Check your downloads folder for “Certificate of Completion\_COURSE NAME\_YOURLASTNAME.pdf” file and open it. If you have a .pdf reader application installed on your computer, the file should open and you should see a certificate like the one below. You may print this file if you wish to do so.

