

Certain assignments require you to create a recording of your oral presentation. You may use your own recording software, and upload the link to your file, or use one of the options below.

## **YouTube**

Upload your video to your account in YouTube. Note that by default, you can upload videos that are 15 minutes long. If you want to upload longer video, you can increase your limit. To learn how, go to: <https://support.google.com/youtube/answer/71673?hl=en>

- Note: You must create a Gmail/YouTube account if you do not already have one.
- If you have an existing Google account, you can log into YouTube.com by doing the following:
  - Visit <http://www.youtube.com>
  - Click on Sign in in the upper right-hand corner.
  - Enter your Google username and password, click Login.
- To create a new YouTube account:
  - Click Create a YouTube account.
  - A *Get started with your account* window will open in your browser.  
Follow the on-screen instructions to successfully create a new YouTube/Gmail account.

When finished, then copy and paste the URL for your video into the Dropbox.

## **ZOOM**

- Go to <https://zoom.us/signin> and use your Google, Facebook login or create a free account; follow the Getting Started instructions found here: <https://support.zoom.us/hc/en-us/articles/201362033-Getting-Started-on-PC-and-Mac>
- Launch pc from computer or phone; you will need a camera
- Record your video by following these instructions: <https://youtu.be/AYzPS28rg7Ehttps>
- When finished copy and paste the MP4 link for your video into the Dropbox.

## **PPT with Audio Recording**

- Start your powerpoint presentation, click on the first slide
- Click on the “Insert” button in the top menu of this PowerPoint window.
- Click on the drop down arrow on the audio button and choose “Record Audio”.
- Use the audio stop, play and record controls to record your response.
- Submit your PowerPoint to the Dropbox.