Title of Your Practicum Experience Project Here (center aligned)

by

Your First Middle Initial Last Name

Practicum Project

Submitted in partial fulfillment of the requirements for the

MN519/520/534 Practicum

Name of Student

Name of Instructor

Graduate Studies

Abstract

Include a concise abstract of the document. Abstracts should be about 100-200 words in length. Consult the APA manual for some tips regarding the qualities of a good abstract. Pay close attention to grammar and spelling; papers with misspellings and typographical errors will be returned as will abstracts that do not follow the format as illustrated in this document.

Acknowledgments

Many students like to acknowledge people who have significantly contributed to their graduate education on this page and are welcome to do so. Remember, however, that Acknowledgmentsare not part of the scholarly work. Acknowledgmentsand its page number are not listed in the Table of Contents. This page can come out, if you don't want to acknowledge anyone.

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Notes to be deleted when you write paper:

Not all papers will have a List of Tables or List of Figures. If you’ve constructed more than one table or figure and plan to place them in the body of your paper, include a list of them in the Table of Contents where indicated. List the table number, name, and page on which the table can be found (example above). See the current APA manual for samples and formatting requirements.

Chapter I: Introduction

 Write a brief introduction to the chapter stating what it will include. Do not use a heading called "Introduction" as APA does not use that type of heading.

**Statement of the Problem**

Statement of the issue should include a brief overview of the basic area of concern and/or perceived need for the project. Include a description of the existing evidence.

**Importance of the Project**

In this section, answer the following questions. Do not use bullet points.

* What change should take place within the organization?
* Which individuals and/or groups should be involved in the change process?
* Which individuals or groups make final decisions about change?
* Which individuals or groups are targeted in this change?
* What may serve as significant barriers (limitations) to change?
* What may serve as facilitators (strengths) to change?
* What models, frameworks, and/or theories specific to your specialty practice area may be used for your PEP?

**Project Purpose or Goal**

Include a description of the project’s purpose or goal. Discuss how the purpose or goal is connected to the issue. Emphasize practical outcomes or products that will result from the field project.

**Criteria for Evaluation**

You will need to develop your own criteria used to measure your outcomes. This information should be included in Table 1 (evaluation plan section) as well.

**Conclusion**

 Write a brief conclusion about the problem. Transition to the next chapter by introducing what it will cover.

Chapter II: Literature Review

Write a brief introduction to the chapter stating what it will include. Do not use a heading called "Introduction" as APA does not use that type of heading. The format of each heading and sub-heading depends upon its level according to the current APA manual.

**Body of Evidence**

This is a narrative version of your Matrix of Evidence (Table 2)

**State of Science**

Try to address all of the following questions in this section. Do not use bullet points or numbered lists.

1. What consistencies did you find in the evidence?
2. What inconsistencies did you find in the evidence?
3. What are possible explanations for the inconsistencies?
4. What gaps or holes in the evidence base justify the need for continued work in the area?
5. How does the evidence you have found support a practice change?

**Conclusion**

Write the chapter summary here.

Chapter III: Implementation

Write a brief introduction to the chapter stating what it will include. Do not use a heading called "Introduction" as APA does not use that type of heading. Some suggestions for this chapter include reiterating the statement of the problem and briefly discussing what this chapter will include.

**Procedures/Methods**

Provide a summary of the steps taken to implement the change.

**Results**

Summarize the results.

**Artifacts**

Record and explain any policies, procedures, or programs that come as a result of your project.

**Conclusion**

Write the chapter summary here.

Chapter IV: Evaluation

Write a brief introduction to the chapter stating what it will include. Do not use a heading called "Introduction" as APA does not use that type of heading. You might reiterate the purpose or problem that you addressed.

**Discussion of the Results**

This is the main section of the essay, and can be broken into sub-headings if desired. Summarize what you did and what you learned by connecting your project experience and results to your original purpose and goals.

**Recommendations**

Recommend some further research, work, or a change in practice.

**Conclusion**

Write the chapter summary here. Also include a summary of the whole project to bring the paper to a conclusion.

References

Make sure that everything you cite in text is also in the reference list and vice versa. Below are examples of a journal and a book entry. Consult the current APA manual for additional examples.**Notice that entries use a hanging indent set at ½ inch.** Delete this when writing your paper.

Clough, M. (1992). Research is required reading. *The Science Teacher*, *59*(7), 36-39. Retrieved from or doi for all articles

Cochran-Smith, M. (2001). Higher standards for prospective teachers. *Journal of Teacher Education, 52*(3), 179-181.

Kluyver, C.A. & Pearce II, J.A. (2012). *Strategy: A view from the top* (4th ed.). Upper Saddle River, NJ: Pearson Education.

Appendix A: Title here

Place materials into an appendix if it would be distracting to include it right in the body of your document. Each appendix begins on a new page and follows the same general formatting as the body of the document. See the current APA manual for specifics.

Appendix B: Title here

Place materials into an appendix if it would be distracting to include it right in the body of your document. Each appendix begins on a new page and follows the same general formatting as the body of the document. See the current APA manual for specifics.